

**FORM 16** (page 1)

**REGULATION 6 OF THE REGULATIONS RELATING TO SHERIFFS, 1990**  
STATEMENT OF LEVIES PAYABLE TO THE BOARD FOR THE PERIOD

**1 MARCH**  **TO 28 FEBRUARY**

I,  (full name of sheriff)

sheriff / acting sheriff for  (place or area of appointment)

hereby declare that the information below is to the best of my knowledge true and authentic.

Gross income for the period specified above:

R

**Less: Actual expenses (incurred in respect of returns of service) in respect of:**

(i) Advertising (wart. Sales in execution)	R
(ii) Postage	R
(iii) Telephone Calls	R
(iv) Control and Possession of goods	R
(v) Tending of livestock	R
(vi) Removal and storage of goods	R
(vii) Employment of Locksmith	R
<b>Total of actual expenses incurred</b>	<b>R</b>

Regulation 14(b) of Regulation No: 34605 of 2011 of the Sheriffs Act 90 of 1986, the Sheriffs expenses	<b>(20% Gross Income)</b>	R	R
<b>Net income:</b> (Gross Income less total of actual expenses up to a maximum of 20%) see definition of "net income" in Regulation 1 as amended by Regulation 4 of Regulation No: 34605 of 2011.)			R

<b>Amount of levy due to the Board (1.5 % of net income)</b>	R
<b>Plus 15 % VAT</b>	R
<b>TOTAL LEVIES DUE</b>	<b>R</b>

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**CONDITIONS**

1. This statement must be signed by the sheriff personally.
2. Please note the definition of "gross income" and "net income" respectively, in Regulation 1 as amended by Regulation 4 of Regulation No: 34605 of 2011 and Regulation 3 of Regulation No: 31658 of 2008 respectively. Only the actual expenses - recovered by way of returns of service - should be deducted to determine net income, i.e. "NET INCOME means gross income after deduction of the actual expenses incurred by sheriff in respect of advertisement with regard to sales in execution and in respect of postage, telephone calls, control and possession of goods, tending of livestock, removal and storage of goods and the employment of a locksmith to open any door or piece of furniture,
3. The above expenses **MUST NOT EXCEED 20%** of the Sheriff's Gross Income.
4. In terms of the Regulations relating to Sheriffs, 1990 as amended by Regulation No: 31658 of 2008, it is an offence to furnish details or information or to make a statement which is false or misleading.
5. Should the Board have doubt about the correctness of any information furnished, it can order an inspector (appointed in terms of section 56 of the Act) to visit a sheriff's office and to act in terms of the provisions of section 57 of the Act. The Board reserves the right to require documentary proof of deductions.
6. Sheriffs and Acting Sheriffs must submit the statement for each financial year up to the end of February.
7. By appending my signature hereto I affirm the conditions supra.

Signature:  Date: