

HR INTERNSHIP OPPORTUNITY



24 Month Internship Programme

Stipend: R 5 500 pm

The South African Board for Sheriffs (SABFS) is responsible for the maintenance of the esteem of, the enhancement of the status of, and the improvement of the standard of training of and functions performed by sheriffs, in a manner that enhances access to justice. The SABFS hereby invites university graduates to apply for an internship programme in Human Resource Management.

QUALIFICATIONS & EXPERIENCE

- Completed Degree or equivalent in Human Resource Management
- 0-1 Year working experience
- Must be currently unemployed

KNOWLEDGE, SKILLS AND ABILITIES

- Excellent communication skills, both written and spoken
- Able to work under pressure
- Meticulous, with high attention to detail
- Good Interpersonal skills
- Able to maintain a very high degree of confidentiality
- Able to work well in a team

NOTE: The South African Board for Sheriffs encourage applications from people with Disabilities. Communication will be limited to shortlisted candidates only.

APPLICATION PROCESS: A letter of application together with an updated Curriculum Vitae and certified copies of qualifications, should be submitted to jobs@sheriffs.org.za

CLOSING DATE: 13 September 2023